

**THE VIRGINIA BOARD OF SOCIAL WORK  
REGULATORY COMMITTEE MEETING**

**MINUTES**

**Thursday, January 10, 2008**

The Regulatory Committee of the Virginia Board of Social Work ("Board") meeting convened at 12:50 p.m. on Thursday, January 10, 2008 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Mr. Wayne Martin called the meeting to order.

**COMMITTEE MEMBERS**

**PRESENT:**

Charles R. Chambers, Jr.  
Willie T. Greene, Sr.  
Susan Horne-Quatannens  
Wayne Martin  
Jill Smeltzer

**COMMITTEE MEMBERS**

**ABSENT:**

None

**OTHER BOARD MEMBERS**

**PRESENT:**

David Boehm, Chair, Board of Social Work  
Dolores Paulson, Board Member

**STAFF PRESENT:**

Emily Wingfield, Chief Deputy Director  
Evelyn B. Brown, Executive Director  
Elaine Yeatts, Agency Policy Analyst  
Catherine Chappell, Administrative Assistant

**OTHERS PRESENT:**

Dwight Hymans, ASWB  
Debra Riggs, NASW-VA  
Frank Baskin, Dean, School of Social Work, Virginia Commonwealth University  
Delores Dungee-Anderson, Associate Professor, School of Social Work, Virginia Commonwealth University  
Marcia Harrigan, Associate Professor, School of Social Work, Virginia Commonwealth University  
Miriam Raskin, Acting Chair of School of Social Work, George Mason University  
Mary Kiernan-Stern, Assistant Professor, School of Social Work, George Mason University

## **ORDERING OF AGENDA**

Mr. Martin opened the floor to any changes in the order of the Agenda. The Agenda was accepted.

## **PUBLIC COMMENT**

There was no public comment.

### Update on Proposed Regulations for Continuing Education for Licensed Social Workers (LSW's) – Wayne Martin/Elaine Yeatts

Ms. Yeatts advised that the proposed legislation for continuing education for Licensed Social Workers (LSW) had been fast-tracked and was currently at the Department of Planning and Budget awaiting approval. Once approval is obtained, she advised that the proposed regulations would be published for public comment. She anticipated it becoming effective in the summer of 2008.

### Update on Proposed Regulations – Wayne Martin/Elaine Yeatts

Ms. Yeatts noted that the public comment period had closed on December 28, 2007, and that because of the necessary waiting period, adoption of the regulations regarding supervision and standards of practice by the Board would be deferred until the April meeting. She asked that public comment be reviewed by the Committee and suggested that Committee recommendation be made to the Board. Additionally, she advised that she would be preparing a summary of public comment for the April Board meeting packet and would be drafting a Board response based on any Committee recommendation.

Ms. Horne-Quatannens moved that the Committee recommend that the Board adopt the proposed regulations. The motion was seconded and subsequently approved by four Committee members, with Ms. Smeltzer abstaining.

### Clarification on Supervised Experience – Wayne Martin/Elaine Yeatts

Ms. Brown requested that the Committee consider clarifying supervised experience as described in Regulation 18VAC140-20-50. She noted that because the regulations stipulate that experience be acquired in no less than two nor more than four years, that the references to part-time experience and the obtaining of 1,380 hours in the two year period in 18VAC140-20-50.B.2., were not applicable.

Ms. Smeltzer moved to strike the words “or the equivalent in part-time experience” and “in the two year period” where they appear in 18VAC140-20-50.B.2. The motion was seconded and approved.

### Examinations – Staff Concerns

Ms. Brown presented for consideration a summary of jurisdictional examination limitations obtained from the Board of Social Work in New York. The Committee had previously requested such data in consideration of changes to the timeframe for candidates to sit for the examinations and any limitation on the number of times a candidate can be reexamined.

Ms. Yeatts presented proposed language to Regulation 18VAC140-20-70 for the Committee's consideration with respect to the limitation on time for applicants to sit for licensure examinations. The language was developed in response to staff requests for guidance with respect to applicants who did not sit for the examination but their application files continued to be maintained.

Ms. Smeltzer moved that the Committee adopt section C to Regulation 18VAC140-20-70 by fast track and to continue the discussion at a later meeting on the number of times an applicant can take the licensure examination along with any remediation. The motion was seconded and passed.

### Draft of Clinical Course of Study – Dolores Paulson

Ms. Paulson presented a working draft of educational coursework necessary to lead to licensure as a clinical social worker. Representatives from the schools of social work at Virginia Commonwealth University and George Mason University had been invited to participate in the discussion.

Discussion ensued about the minimal coursework necessary to be considered a clinical concentration. Clarification of coursework necessary in the foundation year as opposed to the clinical concentration year was requested. Additionally, the Committee noted the need for more specific requirements for field experience and designation of a minimum number of hours for a clinical field placement.

Ms. Smeltzer moved that the Committee request that the Board issue a Notice of Intended Regulatory Action (NOIRA) to establish a definition of "clinical course of study" in the regulations. The motion was seconded and passed.

### Adoption of Minutes

Mr. Boehm asked if the Committee had had an opportunity to review the minutes from the October 11, 2007. Mr. Greene moved that the minutes from the October 11, 2007 Regulatory Committee be adopted as written. The motion was seconded and carried.

**ADJOURNMENT**

There being no further business to come before the Regulatory Committee Meeting adjourned at 4:24 p.m.

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Wayne Martin, Chair

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Evelyn B. Brown, Executive Director